

## Communication Flow Plan

Effective and clear communication is a key to supporting students in their learning and well-being. Here is a flow chart for communication in schools and at WBS.

1. Start with the classroom teacher (Teacher emails can be found on the school website [wbs@hrce.ca](mailto:wbs@hrce.ca))
2. If you feel your concern or question has not been addressed, please contact the Vice Principal assigned to the grade level for your child.
  - a. Courtney Smith (100%) Pre-Primary to Grade 3 [Courtney.Smith@hrce.ca](mailto:Courtney.Smith@hrce.ca)
  - b. Jacinta Heckman (100%) Grade 4 to Grade 8 [HeckmanJ@hrce.ca](mailto:HeckmanJ@hrce.ca)
  - c. Joanne Treen (50% VP) Grade 4 to Grade 8 [JTreen@hrce.ca](mailto:JTreen@hrce.ca)
3. Still have concerns or questions? Please reach out to the School Principal, Susan Casey, [scasey@hrce.ca](mailto:scasey@hrce.ca)
4. If you feel your concern or question has not been addressed at the school level, please contact the school supervisor, Isabelle Obeid at [IObeid@hrce.ca](mailto:IObeid@hrce.ca) or 902-464-2000