Wednesday, September 27, 2023

Good afternoon, Families,

I mentioned in the Monday Memo that we were waiting to receive communication around staffing and class configurations. I wanted to share with you that we have received an additional teacher for our P-6 French Immersion program. We have also received reconfiguration information for all of our classes (P-8) to be able to meet the provincial class cap guidelines.

## **Class Configurations:**

We recognize that it can be challenging for a student to move to a different class after two and half weeks with a teacher and peers. The Admin team has been working hard to create class lists that have minimal impact on our students. Please know that if we are having to move students from one class to another, we are trying to move them as a small group so students are not moving alone. The factors that go into shifting students from one class to another is to ensure that the classes are balanced academically, socially, behaviourally, by gender, with a classmate, and are a class size that meets class cap requirements.

On Friday I will send a communication to all families to share the new grade configurations for the school.

## **Medical Plans:**

Our student services team has been working hard to identify the medical needs at WBS. To our knowledge, medical forms have been sent out for all students identified as having a medical profile. Staff have worked from the information in Power School, so if your child has a medical profile we should be aware of and you have not received the medical forms, please email the school at <u>wbs@hrce.ca</u> and we will send the forms to you.

**Bell times at WBS:** The first class for all students PP-8 at WBS begins at 8:25 am. All students should plan to arrive at school between 8:05 to 8:24 am. Students arriving at 8:25 am or after will need to enter through the main doors of the building as the side entry doors will be closed. If students are arriving on via bus and it is running late, they will be entering through the main doors and staff will be advised to update their attendance once all students are in the building.

The end of the school day for all students, PP-8 is at 2:15 pm. We ask if you are coming to the school grounds to pick your child up at the end of the day, that you wait on the sidewalks around the building until the 2:15 pm bell. We recognize that there may be some days when children need to be picked up early. If your child is in Primary to Grade 8, please go to the main office to pick up your child. If your child is in pre-primary, please notify your child's pre-primary teacher so they can ensure your child is ready.

We are looking forward to settling into our routines as we enter October. Thank you for all your support, enthusiasm, questions, and encouragement as West Bedford School opened its doors and began welcoming students. We appreciate our school community!

Kind regards,

Susan Casey

(Principal)