

WBS School Advisory Council

Date: Tuesday, October 21, 2025

Time: 07:00 p.m to 8:00 p.m

Location: WBS Seminar Room

Members Present:

1. Co-Chairs: Julia Spence (Parent of P-3 French Immersion), Vacant
2. Principal: Susan Casey (Principal PP- grade 6)
3. Teacher Representative: Paola Bartolacci (Learning Support, English Program)
4. Teacher Representative: Katelyn McKenzie (Grade 5/6 French Program)
5. Teacher Representative: Joanne Treen (Vice Principal, WBS, Grades 4-6)
6. Support Staff Representative: Vacant
7. Parent Representative: Julia Spence (Parent of P-3 French Immersion)
8. Parent Representative: Haley Flewwelling (Parent of P-3 /4-6 student, French Immersion & Home and School Representative)
9. Parent Representative: Bei Zhou
10. Parent Representative: Vacant
11. Community Members: Tricia Schmeisser
12. Community Member: Janice Aucoin
13. Community Member: Susan Hart
14. Community Member: Tao (Tony) Qin

Regrets: Tricia Schmeisser

Observers:

1. Jacinta Heckman (Vice Principal, WBS, Grades PP-3)

1. Opening

The meeting commenced with the distribution of the agenda and meeting minutes from the previous SAC meeting, September 18, 2025. Round table introductions were had for new members of the SAC.

2. Approval of Minutes

The minutes from the September 18, 2025 meeting were approved and distributed. The minutes will be posted on the school website under the SAC page.

3. Principal's Report:

October 2025 SAC Principal's Report

1. Population of WBS PP-6 in 2025-2026 is 1129

2. Building Community Spirit

a. Student Ambassadors – organized a cereal drive for our breakfast program, deliver lunches to Primary to Grade 2, 2/3 classes each day; organize the breakfast bin carts each day

b. Grade 6 Band Camp; Gr. 6 band has started

c. Open House/Curriculum Night

d. Friday Funnies and Friday Dance Party

e. Home & School- BINGO Night

f. Weekly extra-curricular activities have started:

i. Ukulele club Grades 4-6

ii. Choir Grades 4-6

iii. Wolfpack intramurals for Grades 5&6- this cycle is ultimate frisbee

iv. Grade 3-6 Friday Field play- run by parent volunteers

v. Yearbook club Grade 6 students

vi. Gr. 6 Student Ambassadors

vii. Chess club Grade 4-6 students

viii. More clubs are being started- these are all run by teachers who volunteer their time during their lunch blocks.

3. Provincial Safe Schools Strategy- we focused on this in our opening; reviewed the changes to the Provincial Code of Conduct and our Student Success Plan.



West Bedford School – Vision, Mission & Core Values Overarching Belief: At West Bedford School, we are creating a school culture that promotes equity, empathy, belonging, connection, creativity, innovation, and high productivity for our learners to be successful citizens in the 21st Century. Working as an interconnected team and following the Nova Scotia Public School Program, we design learning opportunities that allow all students to find success.

WBS Vision & Mission: At WBS, we are committed to ensuring that 100% of our students reach their full potential. We believe every student—regardless of grade level or individual learning path—can succeed in mastering the key skills and knowledge needed for each subject. Our school will continue to work on ensuring it is a welcoming and inclusive environment where all students feel safe, seen, and heard. By fostering perseverance, we empower students to grow into confident, caring, and accountable learners and citizens. Together, we work to create a community where every learner is supported to thrive.

The Core Values we embody everyday: We love to D.A.N.C.E.

- Dare to Dream
- Accept Responsibility
- Nurture Relationships
- Cultivate Respect
- Embrace Reciprocity

West Bedford WOLVES Matrix

 WEST BEDFORD WOLVES					
	 Learning Spaces	 Shared Spaces	 Transitioning through Spaces	 Outside Spaces	 Travelling to and from School
D Dare to dream and have a growth mindset	- Try to be open and take risks, even when it's hard - Believe in yourself and those potentials - Ask questions and collaborate with others on learning - Share your ideas proudly and inspire others	- Make thoughtful choices in shared areas - Think before you speak or act – your actions matter - Help create spaces where everyone feels safe and welcome	- Move quietly with confidence and respect for where you need to go - Be patient and wait your turn for others	- Play new games and make new friends - Learn from your mistakes and experiences of your best experiences	- Be on time for school - Be present Each day in a honest state - Follow school expectations and be mindful of others between school and home
A Accept Responsibility for our words and actions	- Follow directions and do your best work - Clean-up after yourself and keep your space tidy - Use materials and technology responsibly - Apologize when needed and learn from your choices	- Clean-up after yourself and use materials (like soap, paper towels) responsibly - Use ball pens respectfully (flush, tie up, and wash properly) - Be where you're supposed to be - Respect hand monitors and avoid walking food	- Be quiet, quietly, having fun and - Keep your feet and hands to yourself - Stay to the right side of hallway and - Follow the teacher and listen to instructions	- Stay in supervised areas - Take care of school equipment - Play safely and listen to the adults on duty - Report and unsafe actions - Line up and enter the building when the whistle blows	- Walk correctly and listen in the bus stop - Walk on the sidewalk and watch for cars when crossing the street or getting out - Stay in your bus seat, keep hands and feet to yourself, and listen for the bus driver
N Nurture positive Relationships with ourselves, peers, adults	- Speak kindly and listen with one who truly - Help and encourage others, even if it feels like a risk - Make new friendships and include everyone - Ask and answer questions to support each other's learning	- Include others and make room for everyone - Use kind words and quiet voices - Be open-minded and trust everyone with care and fairness - Learn respectfully to adults and classmates	- Be mindful of others working in the hall - Look forward and greet others with a smile or silent wave - Help others and give gentle reminders	- Use kind words and be polite - Look for others who could use a friend and include them - Play gently, fairly and take turns - Use your hands to help and words to solve problems	- Be kind to the bus driver - Use positive greetings and goodbyes - Talk using a respectful volume
C Cultivate Respect for self and others	- Keep your hands, feet, and belongings to yourself - Use quiet voices and stay focused during learning - Leave your hand and take home to speak - Respect others' space, work, and property	- Be neat and clean - Respect others' space, property, and meeting - Show appreciation for those who help us - Display calm, respectful behaviour	- Respect others' property and leave them outstake and lockers alone - Play attention in the gymnasium and of you and respect personal space - Be kind and respectful with your words	- Clean up your garbage and any litter you find - Respect personal boundaries and others' property, such as toys, equipment, bikes	- Enter and exit building through designated doors - Sit at assigned bus tables and follow bus leaders to the bus in an orderly line - Keep track of your belongings - Use respectful language when speaking with adults and peers
E Embrace Reciprocity to grow & learn together	- Work cooperatively and share materials - Learn from and with your classmates - Collaborate one another's ideas and experiences - Keep the space safe, clean, and ready for learning	- Share space, time, and materials fairly with other classes - Follow expectations to keep shared areas welcoming for everyone - Work and play cooperatively with others - Help create a positive environment by encouraging respect and kindness	- Walk calmly without arguing or trying yourself on others - Follow directions to keep everyone safe - Use calm and quiet voices so that others can learn	- Share space and equipment - Be a role model for kind words, positive behaviour and fair play	- Follow the bus rules - Be aware of your surroundings and help to keep everyone safe - Report unsafe actions to adults in charge - Use direct routes to where you are supposed to go after school

Student Success Plan Update:

The school has three goals that we are focusing on that guides our professional work. Each year we identify strategies based on where our students are to streamline our focus of our teaching and learning as educators.

a. Literacy Goal: We will improve achievement in literacy for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

b. Mathematics Goal: We will improve achievement in mathematics for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

c. Well-Being Goal: We will improve well-being at our school for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

4. Professional Development for staff-

- September 29th-professional learning day- focused on three areas:

o The new language arts curriculum for P-6 in English and French Immersion for the morning.

o Student Success Plan- identified strategies that staff felt important to focus on through the first short cycle of the plan.

o The afternoon focused on student services- getting to know our students, building an understanding of adaptations and Individual Program Plans, Tier 1 strategies for teachers to use to build and support classroom routines, support

4. Old Business

There was no old business discussed.

5. New Business

1. Call for Co-Chair

The group was asked if anyone would be interested in serving as a co-chair. Members were invited to email the current chair or Principal to express interest. The next meeting is scheduled for November 18, and members are asked to indicate their interest by November 3.

2. Sac Funds and Review of Funding Proposals

A. Physical Education team: Baffle ball barriers- [Phys.Ed](#) teachers are looking for \$1300 for dividers to split the gym up since there are so many children in the gym at one time. It is for safety.

B. Grade 6 team: Five grade 6 teachers have requested funding for transportation to and from the Pottery Lab at St. Catherine's school. The total cost would be \$2000

C. EAL teacher, Nicole Thomas: Lunch time craftclub. She has requested \$300 to run this club.

SAC approved these requests. Total cost approved: \$3600

A question was raised about measuring the success of clubs, and whether or not we can determine if clubs are impactful for students who participate in them. It was also wondered if we could track how many students participate in clubs.

The group discussed setting deadlines for upcoming funding applications. It was agreed that applications will be due on November 7 and February 6. These dates will be included in the Monday Memo.

6. SAC Members' questions/comments

A question was raised regarding the process if funding is depleted. It was noted that efforts would be made to identify alternative sources of funding to support teacher requests.

A question was also raised about whether information from the SAC meeting would be shared with staff. It was clarified that the SAC primarily serves as a forum for bringing concerns forward.

7. Future Meetings and Adjournment

Proposed next SAC meeting: Tuesday, November 18, 2025

Adjournment of the Meeting