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WEST BEDFORD



ELEMENTARY

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50 Broad Street  
Bedford, NS B4A 0T4  
902-405-0337, [wbs@hrce.ca](mailto:wbs@hrce.ca)

Principal: Susan Casey

Vice Principals: Courtney Smith  
: Joanne Treen

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Monday, September 15, 2025

Hello WBS Families!

Thank you to all of our families who were able to make it to our Open House Curriculum Night- it was a wonderful turnout and we enjoyed meeting our WBS families!

**Newcomer Workshop “Welcome to School”:** Our YMCA school settlement worker, Reena Younis and our EAL staff are offering a workshop to newcomer families with translation services. To provide the appropriate translation services at the workshop, please fill in the following google form: <https://forms.gle/KEZN3raoJqE7kLri7> prior to Tuesday, September 16, 2025

**School Advisory Council (SAC):** We currently have two vacancies for parents/guardians and 1 vacancy for a community member. We have received many expressions of interest for the two parent/guardian positions so the positions will be filled via an election. Prior to our October SAC meeting there will be a voting form sent out to all families. The form will be open for one week. The two SAC positions will be filled based on the votes received. We are still looking for one community member- If you live within our community and do not have a child at WBS, please reach out to Susan Casey, [scasey@hrce.ca](mailto:scasey@hrce.ca) .

**The first SAC meeting is Tuesday, September 16, 2024 at 7:00 to 8:00 pm in the seminar room.**

**Home & School Association (HSA):** If you would like to be a member of the West Bedford School HSA, please join this team on Tuesday, September 16<sup>th</sup> from 6:00 to 7:00 pm in the cafeteria.

**Student Demographic Form:** This form needs to be updated as soon as possible. It contains the consent for the use of technology in school (students using iPads and Chromebooks) and a media consent form, which impacts the class photo and yearbook photos.

Please note that the form closes on October 6.

**How do I get started?**

Visit the PowerSchool Parent Portal at <https://sishrsb.ednet.ns.ca/public/>.

From inside the Parent Portal:

1. Select the student you wish to register along the top
2. Select the "HRCE Demographic Updates" icon from the Navigation menu on the left side
3. Enter the Date of Birth
4. Complete the form

**I can't remember my login for the PowerSchool Parent Portal.**

If you aren't able to retrieve your login credentials using the "Having trouble signing in?" link on the Sign In page, please contact your school directly for assistance logging in to the Parent Portal.

**Do I have to answer all the questions?**

No, but some questions are marked "Required" and must be answered before you can submit your form.

**What if I make a mistake?**

If you would like to make a change prior to submitting the form, you can either navigate back to the page using the "Previous" and "Next" buttons or if you are on the Review page select the underlined field. If you have already submitted the form you will need to contact your student's school so they can make the changes for you.

**I've completed the form, now what?**

Once you have finished entering your information select "Submit." This will send all of the information you've entered to the school. If you cannot select this button you will need to make sure that you have answered all required questions.

**What if I have more than one student in the district? Do I need to do this for each child?**

Yes you will need to provide information that is specific to each child. We recommend that you complete and submit one form and then start another. This will allow you to "snap" (or share) selected family information, which saves you time.

**School Insurance Plan (SIP):** SIP has provided information on the [Student Accident Insurance Program](#) for families.

**Video Surveillance information:** Our school uses a video surveillance system as part of our continued efforts to support a safe, positive and effective learning environment. We recognize that the images recorded by this video surveillance system are personal information and, as with all other personal information, we take steps to balance privacy

rights with safety and security concerns. The school has the legal authority to collect this personal information under Section 24 of Nova Scotia's Freedom of Information and Protection of Privacy Act.

Only designated staff has access to our video surveillance equipment, and such access is restricted as required by law. The system is used to enhance school safety and to deter or act in response to unlawful behaviours.

If you have any questions about video surveillance at our school, please contact Susan Casey, Principal at 902-405-0337.

### **Homework Hub (Mathematics) Update:**

The **Homework Hub** will open for mathematics tutoring as of **Monday, September 15<sup>th</sup> for grades 4-6**. Tutoring is available during the following times:

- o **Grades 4-6:** Monday-Wednesday 5:30-7:30 pm

**Medical Plans:** If your child has a medical condition that requires the use of medication (asthma puffers, insulin, epi pen, etc), we require a medical plan to be completed. Please reach out to a member of the administration to receive a copy of this paperwork. It is important that those students with epi pens and puffers always have these on their person, in case immediate medical attention is required.

**WBS Catchment Area:** It is important that we have the most up to date information for all our students. It also means that we need to ensure that only students who live in our catchment area are attending WBS. When we have students coming from outside our catchment area it puts a strain on our staffing and our resources, thereby decreasing the effectiveness of the work we do. We ask that families follow the HRCE catchment area policy. If you are not living within our catchment area, please let us know so we can support your transfer to your catchment area school.

If you have moved, please complete the HRCE address change form:

### **The 2025-26 HRCE Current Student Change of Address Form**

This is the form required if:

- you are moving for the 2025-26 school year and will need to register for a different school within HRCE: or
- you are moving for the 2025-26 school year, but the address is still within the catchment of the current school.

Click [here](#) to complete this form.

**Safe Arrival Number:** If your child is going to be absent for the any part of the school day or arrive late, please call Safe Arrival: 1-833-582-6940. Please note if your child will be late arriving to school you must select that they will be absent for the day. When they arrive our admin team will update their attendance.

### **Upcoming September Dates**

- **Home and School Association Meeting September 16<sup>th</sup> 6:00-7:00 pm** in the cafeteria
- **SAC Meeting September 16<sup>th</sup> 7:00-8:00 pm** in the seminar room
- **Newcomer Workshop “Welcome to School” 6:00-7:30 pm** in the cafeteria on **Wednesday, September 17<sup>th</sup>**
- **Grade 6 Band Camp-** For Grade 6 students who are in band there will be a band camp on Wednesday, September 24<sup>th</sup> from 3-8 pm. A pizza supper will be provided. If you have any questions, please reach out to Trevor Dimoff [TDimoff@hrce.ca](mailto:TDimoff@hrce.ca)
- **September 29<sup>th</sup>- Professional Learning Day for staff- no school for students**
- **National Day for Truth and Reconciliation- Tuesday, September 30<sup>th</sup>- No school for students and staff**
  
- **October 22 and 23 2025- School Picture Days for WBS PP-6**