
WEST BEDFORD



ELEMENTARY

50 Broad Street
Bedford, NS B4A 0T4
902-405-0337, wbs@hrce.ca

Principal: Susan Casey

Vice Principals: Courtney Smith
: Joanne Treen

Monday, June 23 2025

Hello WBS Families,

As we approach the final days of the school year, we want to thank you for your continued partnership with the staff at West Bedford School throughout our second year. We're already looking forward to welcoming all our WBS families back for Year 3!

If your family will not be returning to WBS next year, please notify our administrative assistant, Katelyn Armstrong, by **June 25, 2025**, so we can update our records accordingly.

Important Dates to Note:

- **June 25** – Grade 6 Closing Ceremony (9:15 am–11:00 am)
- **June 26** – Final day for the lunch program
- **June 27** – Assessment & Evaluation Day (*No school for students*)
- **June 30** – Last Day of School
 - Student dismissal at **10:15 am**
 - Bus students will arrive at their stops **4 hours earlier** than usual
 - Report cards will be emailed out to families

Warm regards,

Susan Casey

Principal

1. **WBS Parking:** This is a reminder to our families that we have parking procedures in place at WBS to ensure our students remain safe when they are on the school grounds.
 - a. **The Emergency Vehicle Loop- outside the blue doors-** this loop is for Excel drop off (7:30-8:00 am) and pick up (4:00-6:00 pm) and after-school childcare vans (2:00-2:30 pm) only. For all other vehicles, please do not use this loop to drop off or pick up your student AT ANY TIME.
 - b. **Accessible Parking-** We have designated spots for those with an accessible parking pass. These spots are in the center of the emergency vehicle loop. Accessible Parking Passes must be clearly displayed.
 - c. **Parking out back-** NO VEHICLES are to go to the side of the school building (by the field) or around to the back of the building. Our special transportation buses go around back to drop off and pick up students from our learning center. We have had several cars back there pull around the buses to enter or leave while students are getting on and off the buses. This area is for staff parking only and the special transportation buses.
 - d. **Parking the Pre-Primary Zone:** Only families with a purple parking pass for Pre-Primary should be parking alongside the curb by our playground.
 - e. **Lower Parking Lot-Family/Visitor Parking:** Parking for vehicles is in the lower parking lot. There are visitor parking spots available along the perimeter of this lot. In the mornings (8:05am), there is a student drop off loop in the lower parking lot monitored by staff. This is the only parking lot open to family/visitor vehicles.
 - f. **Upper Staff Parking Lot-** The upper parking lot is for staff vehicles only. Please DO NOT enter this area.

When everyone respects these parking procedures it allows our students and staff to be safe while on the school grounds. Please support our school community by following these expectations.