

**WBS School Advisory Council**  
**Date: Tuesday, February 18, 2025**

Time: 07:00 p.m to 8:00 p.m

Location: WBS Seminar Room

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**Members Present:**

- 1. Co-Chairs:** Gary Schmeisser (Community Member), Julia Spence (parent of P-3, French Immersion)
- 2. Principal:** Susan Casey (Principal PP- grade 6)
- 3. Support Staff (Library Specialist):** Heather MacIntyre (Support Staff Library)
- 4. Teacher Representative:** Shannon Christie (Grade 4 teacher, English Program)
- 5. Teacher Representative:** Corinne Trottier (Grade 5 teacher, English Program)
- 6. Teacher Representative:** Paola Bartolacci (Learning Support, English Program)
- 7. Parent Representative:** Alex Li (parent of P-3 student, French Immersion)
- 8. Parent Representative:** Haley Flewwelling (parent of P-3 /4-6 student, French Immersion & Home and School Representative)
- 9. Parent Representative:** Bei Zhou (parent of P-3 & 4-6 students, English program)
- 10. Community Member:** Tricia Schmeisser
- 11. Community Member:** Susan Hart
- 12. Community Member:** Janice Aucoin

**Regrets: Heather MacIntyre, Shannon Christie, Corinne Trottier**

**Observers:**

1. Joanne Treen (Vice Principal, WBS, Grades 4-6)
2. Jacinta Heckman
3. Courtney Smith (Vice Principal, WBS, Grades PP-3)

**1. Opening**

The meeting commenced with the distribution of the agenda and meeting minutes from the previous SAC meeting, January 21, 2025.

**2. Approval of Minutes**

Discussion around including parent contribution letters from January 2025 SAC meeting in SAC meeting minutes.

Discussion around rewording of the 2025-2026 school year concert be tabled for the SAC for the next school year.

Move comment about Home and School contributions to school mascot to section 8.

### **3. Principal's Report: January 2025**

School Success Plan- There is no new information to share around the School Success Plan with the SAC at this time. We are in the time of year where we really start to see evidence of the work that staff and students have been doing. Staff are focusing on setting and communicating clear, firm learning goals with students; then discussing with students why they are learning it and what the success criteria looks like so that students have a clear understanding of what they are learning and why.

- A number of staff have collaborated with math coaches over the last few weeks and this will continue until March break. Math coaches have been in for both English Program and French Program teachers.
- We have also had French Language Arts coach in to support new educators with their understanding of programming and lesson delivery.

Well Being- School climate and culture

- Student Ambassadors have taken on the role of delivering lunches to the second lunch students. The Student Ambassadors have asked for this responsibility
- Student Ambassadors are planning for future school events
- The High School volunteers are getting up and going again for their second semester

### **4. Old Business**

- None to report

### **5. New Business**

Cresco has confirmed they will contribute \$2000 to West Bedford School. WBS will send an official thank you letter.

West Bedford mascot funding is now complete and the mascot has been ordered. The total cost for the school mascot was \$6700. The mascot is for both West Bedford School and West Bedford High. Discussed how it can be unveiled to both schools, how can we make this a positive experience for all students, what will the name be and how should it be chosen?

The mascot can attend the spring fling, closing ceremonies and field day & sports events.

West Bedford School tattoos have been ordered.

There will be another opportunity to order West Bedford School clothing in the spring.

#### **6. SAC Funds and Review of Funding Proposals**

- A. Physical Education Team: Equipment \$441.56 - approved
- B. Margo MacLeod, Bill Andrezyk & Corinne Trottier: Field trip \$1000 - approved
- C. Campbell Colpitts & Jeff Hennigar: Field Trip \$1000 - approved
- D. Kristen Roy: Class Activity \$500 - approved
- E. Ashley Howe & Savannah Johnson: Class Trip \$400-700 - approved

Remaining SAC funds: \$1000

#### **7. SAC Members Questions/Comments**

Some SAC member terms are ending in June 2025. Next SAC meeting in April, members will look at which terms are ending that need to be filled and how these vacancies can be filled for the following school year 2025-2026.

Suggested that SAC revisit the conversation about the December concert in September. Home and School can assist with funding and volunteers.

Conversation about students attending West Bedford who do now live in the catchment area and how this is being handled by the admin team. West Bedford School has many requests for out of area students to attend. These requests can not be approved as the school is at capacity with those living in the catchment area.